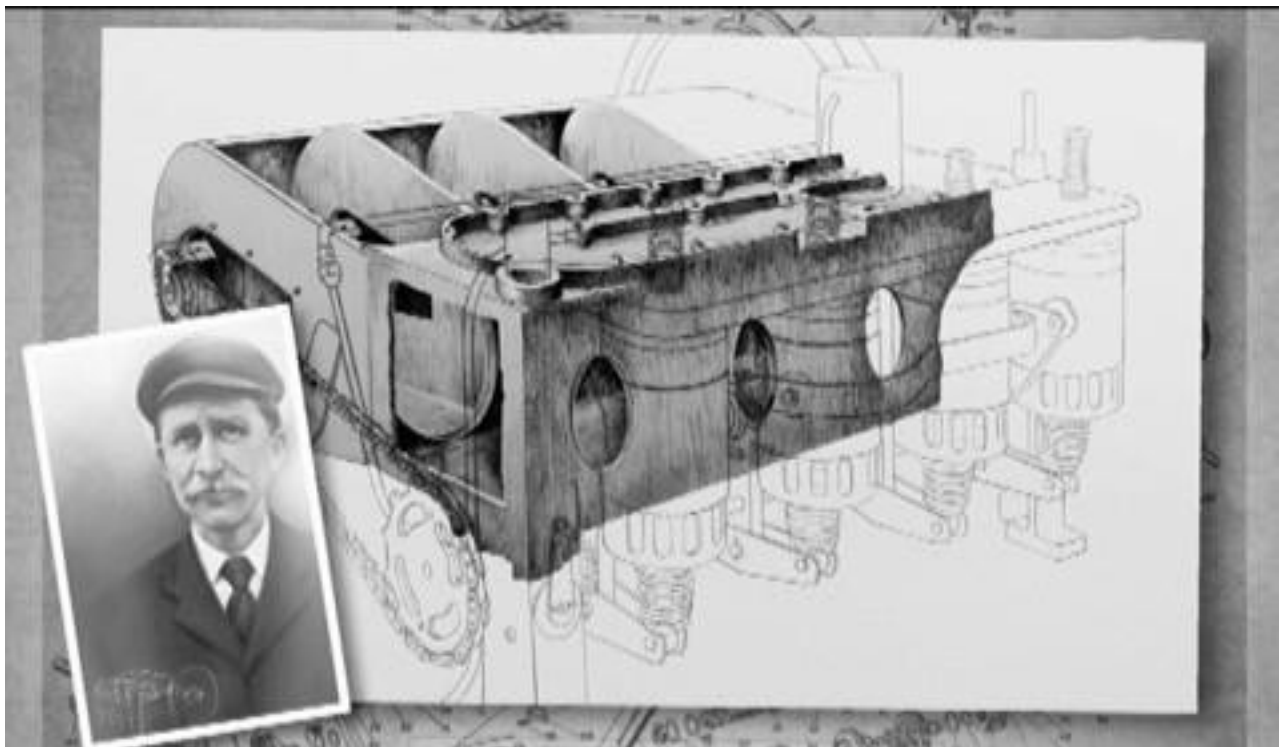


**CHARLES TAYLOR
MASTER MECHANIC
AWARD**
Information Guide



December 3, 2021

**U.S. Department of Transportation
Federal Aviation Administration
Flight Standards Service – General Aviation & Commercial Division**

1. PURPOSE

The Federal Aviation Administration's (FAA) Charles Taylor Master Mechanic Award (MMA) Program recognizes individuals who have 50 or more years of safe maintenance operations experience. This information guide:

- Describes the award,
- Describes the eligibility requirements,
- Explains how to submit a nomination, and
- Explains the selection process of candidates for the award.

2. CANCELLATION

FAA/FS-I-8700-3 (Rev. 6), The Charles Taylor Master Mechanic Award Information Guide dated August 23, 2021 is cancelled.

3. BACKGROUND

The Charles Taylor *Master Mechanic Award* is named in honor of Mr. Charles Taylor, the first aviation mechanic in powered flight. The Charles Taylor "Master Mechanic" Award recognizes the lifetime accomplishments of senior mechanics. Mr. Taylor served as the Wright brothers' mechanic and is credited with designing and building the engine for their first successful aircraft.

4. DESCRIPTION

The Charles Taylor Master Mechanic Award is the most prestigious award the FAA issues to persons certificated under Title 14 of the Code of Federal Regulations (14 CFR) part 65. This award, named after Charles Taylor, is to recognize individuals who have exhibited exemplary aviation expertise, distinguished professionalism, and steadfast commitment for at least 50 years or more of aviation maintenance experience. A distinctive certificate, and the airman's Blue Ribbon package is issued after application review and eligibility requirements have been met. Upon request, a lapel pin and/or plaque for the award recipient is available for purchase and a second lapel pin is also available for purchase for the award recipient's spouse in recognition of his or her support to the recipient's aviation career. Once the award has been issued, the recipient's name, city and state will be added to a published "Roll of Honor," located at <https://www.faa.gov/content/MasterMechanic/RecipientList.aspx>

5. ELIGIBILITY

To be eligible for the Charles Taylor Master Mechanic Award, nominees must meet the following criteria:

- Hold a U.S. Civil Aviation Authority (CAA) or Federal Aviation Administration (FAA) mechanic or repairman certificate.
- Have 50 or more years of civil and military maintenance experience.
 - Up to 20 years of the required 50 years may be U.S. military experience; or worked as an uncertificated person in a U.S. aviation maintenance facility that maintained U.S. registered aircraft, either domestic or overseas; or worked as an uncertificated person in the aircraft manufacturing industry in the United States, producing U.S. type-certificated or U.S. military aircraft.
 - The 50 years may be computed consecutively or non-consecutively.
- Be a U.S. citizen.
- Have NOT had any airman certificate revoked. Revocation of any airman certificate will disqualify a nominee for this award.

6. NOMINATION SUBMISSION

Any person who meets the eligibility requirements, or a sponsor on behalf of the eligible person, may apply for the award by submitting a nomination package to the FAASTeam Program Manager (FPM) at the nearest Flight Standards District Office (FSDO). The nomination package must consist of the following documents:

- A completed Charles Taylor Master Mechanic Award (MMA) Nomination Form:
 - The Charles Taylor MMA Nomination Form can be found in this document and at: [Charles Taylor Master Mechanic Award Information Guide](#)
- Nominee's maintenance history:
 - Can be a detailed description, resume, or company records.
- Three (3) letters of recommendation:
 - Must be from holders of FAA mechanics or repairman who can attest to the nominee's 50 years or more of mechanic or repairman experience. See sample letter attached to this document.

7. NOMINATION ACCEPTANCE

A FAASTeam Program Manager (FPM) will verify the nomination is complete and that the applicant meets the eligibility requirements listed within this document. Verification of eligibility is performed by obtaining initial certification information through the FAA Airman Certification Branch in the form of a Blue Ribbon package, and reviewing the enforcement investigation database. Additional information or an interview by the FPM may be necessary to verify a nominee's qualifications. If there is any question as to whether the nominee qualifies for the award, the National FAASTeam Manager shall be the final authority.

Additional notes on nomination acceptance:

- Prior enforcement actions (excluding revocation) are not necessarily disqualifying but, will be disqualifying if they show that the nominee lacks a dedication to safe maintenance procedures or professionalism.
- The award may be presented to a nominee up to 3 years posthumously if the nominee has acquired 50 years of maintenance experience prior to passing away.
- Nominations will take a minimum of 60 days to be accepted.

8. ISSUANCE OF THE AWARD

Presentation - The FPM will contact the applicant or sponsor to schedule the award presentation. The FPM will make every effort to arrange a public presentation at a suitable FAA or industry function. An appropriate FAA representative shall present the award to the nominee at the event.

Roll of Honor – The nominee's name, city and state of residence plus the month and year of the Master Mechanic Award presentation will be posted to the electronic Roll of Honor after the award has been presented.

CHARLES TAYLOR MASTER MECHANIC AWARD

Sample Letter of Recommendation

(Date)

(Nearest FAA FSDO or FAAS Team Program Manager Address)

Attn: *(FSDO Manager or FAAS Team Program Manager)*

I have known *(Nominee's name)* for *(number of years known)* years and highly recommend him/her for the Charles Taylor Master Mechanic Award. I have known him/her to always maintain aircraft in a safe and professional manner, be of good moral character and an outstanding individual who is respected in the aviation community.

My knowledge and association with the nominee consists of *(state your affiliation with the nominee, i.e., Work associate, personal business, friendship, etc.)*.

I hold a mechanic/repairman certificate number *(certificate number)*.

Respectfully submitted,

(Signed name)

(Printed name)

(Address)

(E-mail address)

(Best contact Phone number)

CHARLES TAYLOR MASTER MECHANIC AWARD NOMINATION FORM

Nominee's Full Name (as it should appear on award certificate)

Contact Information

	Nominee	Sponsor (if applicable)
Name	_____	_____
Address	_____	_____
City	_____	_____
State	_____	_____
Zip	_____	_____
Home/Work Phone	_____	_____
Cell Phone	_____	_____
E-mail address	_____	_____

Nominee's Airman Information

Mechanic certificate number _____

Certificate Ratings (check one) Airframe Powerplant Airframe & Powerplant

Mechanic or military school information:

Date began training _____

Name of School _____

City/State _____

Training organization (if applicable) _____

50-year aviation maintenance experience period to be considered for this award:

Beginning Date _____

Ending Date _____

This award is being presented as a Surprise to the nominee.

Nomination Package Check List

- Completed Charles Taylor CTA Nomination Form (this form)
- Nominee's mechanic or repairman experience history (Resume or Biography)
- Three letters of recommendation

Please forward this nomination package to your nearest FAASTeam Program Manager for processing: Your Area FAASTeam Program Manager's name and contact information can be located at FAASafety.gov

or

Submit the nomination package to your local FAA Flight Standards District Office.